

# DU ART STUDENT RESEARCH TRAVEL GRANT

The DU ART Travel Grant will have two rounds in the 2023 – 2024 academic year.

Deadlines for applications are:

**Wednesday, November 1, 2023**

**and**

**Wednesday, May 1, 2024**

Funding is dependent on the student being able to travel within University guidelines, policies, and restrictions, and both rounds cover travel dates between September 11, 2023 and completed by June 15, 2025. A report given to the DU ART Board will be scheduled for the quarter after your travel is complete.

You must be a current major (undergraduate or graduate) in the School of Art and Art History or EDP at the University of Denver to be eligible for this grant, and still enrolled at the time of the proposed travel (undergraduate Seniors graduating in June are ineligible if the travel will occur after graduation). Applicants should meet with a faculty advisor for guidance prior to submitting their application. While we have hopes that travel will be allowed in 2023-24, we will also welcome more modest proposals for research materials, such as book purchases or artist's supplies that would facilitate your research.

Submitting the application is not a guarantee of an award. Applications will be considered based on the thoroughness and clarity of the materials submitted and the relevance to the proposed travel will have on your artistic pursuits and/or professional goals. Grant awards are available in amounts up to \$1,500. Undergraduate and graduate proposals will be considered separately. **Applications must be submitted electronically.**

If awarded, a photograph of you on your travels, a brief written summary of your project/travels, and a short presentation to the DU ART Board of Directors on the success of your project will be required after your return. In addition, grantees will provide photos (3-5) of your travels, including at least one image of you on your travels, and grantees will work together to create a PowerPoint of your travels to be presented at the June graduation celebration. By applying, you grant permission (by signing the attached photo release form) for all photos to be placed on the University and DU ART websites or promotional materials.

NAME

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ADDRESS \_\_\_\_\_

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\_\_\_\_\_  
\_\_\_\_\_

FACULTY ADVISOR

\_\_\_\_\_

STUDENT ID #

\_\_\_\_\_

PHONE

\_\_\_\_\_

EMAIL

\_\_\_\_\_

MAJOR

\_\_\_\_\_

CURRENT MAJOR GPA \_\_\_\_\_

**1. Artist/scholar statement.** Studio students, please include your artist statement. Art History students, please compose a short biography that outlines your research interests and trajectory. Not to exceed one page.

**2. Proposal.** Please thoroughly describe your project and how travel will engage with it directly to support your work. Clearly describe the details of the trip, including if there is a specific museum, collection, exhibition or site you wish to visit to support your research. Be specific as to why you feel this travel (and to this particular location) is necessary to your work and/or artistic and professional goals. It is *strongly recommended* that you seek out the guidance of a faculty member familiar with your work to review your proposal for clarity and professionalism *before submission*. Proposal should not exceed one page, and can be attached to this application form.

**3. Website or other examples of your work.** Please provide a URL for your website or other online location to view up-to-date images of your work or scholarship to which the committee will refer in their deliberations. If there are specific works you would like taken into consideration, please indicate that clearly. If you are submitting a piece of writing or other creative document as an example of your work, please provide an appropriate URL or attach that document to this application form.

URL \_\_\_\_\_

**4. Budget.** Enter below a breakdown of the travel expenses you anticipate, with description and brief justification for each. Expenses could include car rental, airfare, lodging, entrance or admission fees, and other transportation. When available, online quotes (flight or hotel itineraries, for example) or other documentation of cost (admission fees, transportation, etc.) should be attached to the application to support the costs entered below.

Per diem rates can be found at <https://www.gsa.gov/travel/plan-book/per-diem-rates>. If awarded, grant funds will be reimbursed through SAAH, so **original itemized receipts must be provided**. Also, the University does

ITEM DESCRIPTION	JUSTIFICATION	QUANTITY/ COST EACH	ITEM TOTAL
GRAND TOTAL =			

**5. Submission of application.** When the information requested here (including any supplementary attachments) is complete, please submit your application in PDF format by email to the SAAH Director, Prof. Annabeth Headrick, [annabeth.headrick@du.edu](mailto:annabeth.headrick@du.edu). The Travel Grant Committee that will review the applications will consist of the SAAH Director, representatives from the Studio and Art History faculty, and a representative from the DU ART Board. Applicants will be recognized at the Student Awards Ceremony in June 2024. Recipients will also give a presentation to the DU ART Board after travel has been completed to talk about their project, and how the travel grant impacted its success. This presentation may be recorded to share with Board members not in attendance, and other students wishing to apply in the future.

**PHOTO & VIDEO RELEASE FOR  
THE UNIVERSITY OF DENVER**

The undersigned hereby consents to and authorizes the use by Colorado Seminary, which owns and operates the University of Denver (“University”) of the undersigned’s name, identifying information, image, voice, statements (in full or in part) and/or likeness and hereby grants the University the right to publish, re-publish, adapt, exhibit, reproduce, edit, modify, make derivative works, distribute, display or otherwise use or re-use the undersigned’s name, identifying information, image, voice, statements (in full or in part) and/or likeness, including video interviews and b-roll, in connection with promotion of the University in all markets, media or technology now known or hereafter developed, including advertising, promoting and merchandising of those entities. The University may exercise any of these rights itself or through any successors, transferees, licensees, distributors or other parties.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_

Phone \_\_\_\_\_

**Signature of Parent or Guardian if Minor:**

I represent that I am a parent/guardian of the minor identified above and that in that capacity University has my consent and authorization to use the name, identifying information, image, voice, statements (in full or in part) and/or likeness as described above.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_

Phone \_\_\_\_\_